Implementation of PRTRs as a tool for POPs reporting, dissemination and awareness raising

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Steering Committee meeting

Madrid

November 26 2015

UNEP

Climate change

Disasters and conflicts

Ecosystem management

Environmental governance

CHEMICALS and WASTE

Resource efficiency

CHEMICALS and WASTE
The solution to pollution

gef

Role of UNEP

- UNEP acts as Implementing Agency for GEF

- Access to funding from GEF C&W focal area

- Defined set of roles and responsibilities

- These can't be passed on

- Summarised as *accountability* to GEF

Implementing Agency role

- Project identification (done)
- Project concept (done)
- Preparation of project document (done)
- Project inception (next days)
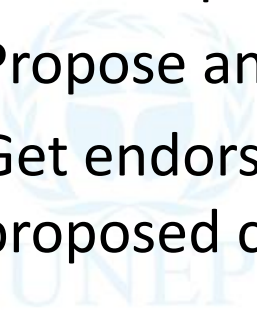- Project supervision (on-going)
- Project completion and evaluation (in the future)

Implementing Agency role

- What is the aim of project inception?

- At the project inception meeting:
  - Confirm implementing and executing arrangements
  - Confirm project Components and Outputs
  - Confirm consultant TORs
  - Confirm any contracts and equipment needs
  - Confirm project budget
  - Propose any revisions to the above
  - Get endorsement from project partners for any proposed changes

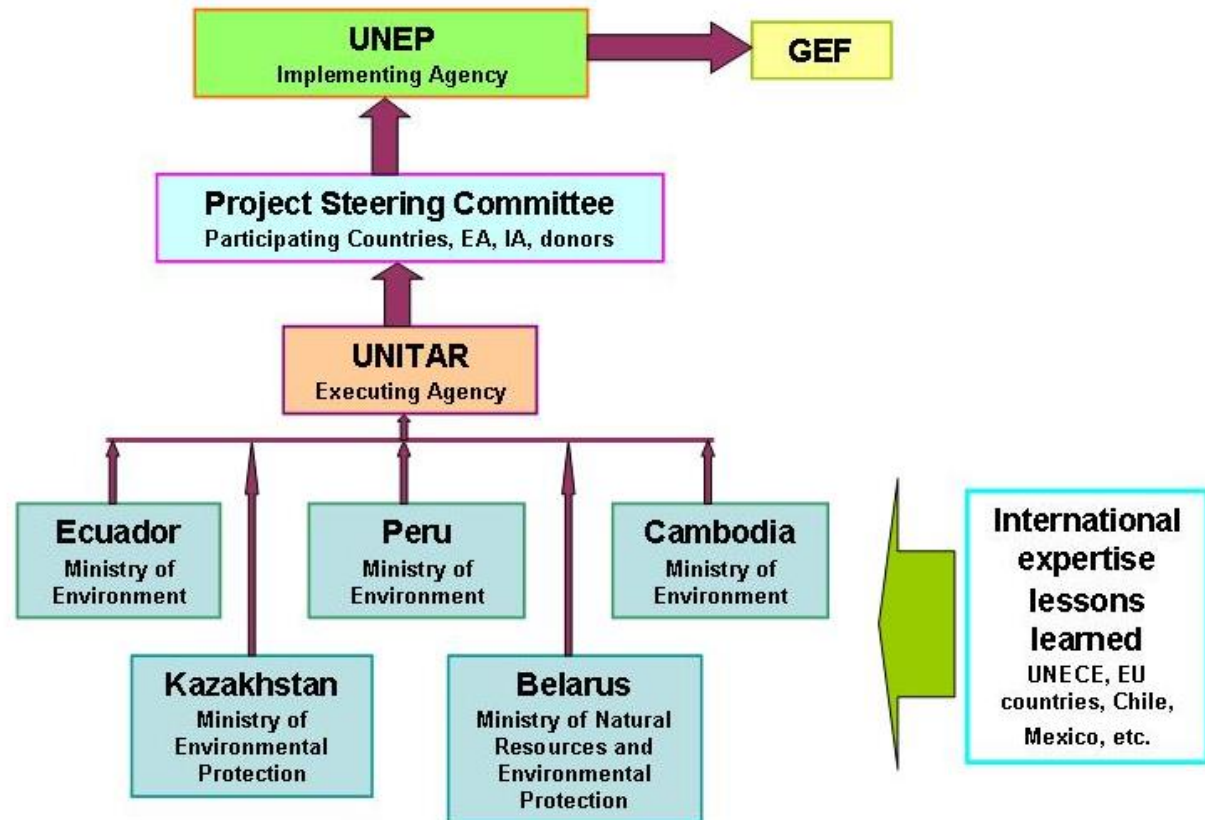# Implementing Agency role

- Supervision:
  - Review logical framework
  - Review work plan (budgeted)
  - Review institutional arrangements
  - Review budget by Output
  - Minimum of annual supervision mission (coincide with SC meeting)
  - Technical guidance as needed
  - Review technical reports from Executing Agency (EA)
  - Review progress
  - Coordination and consultation with GEF SEC Chemicals team

Implementing Agency role: institutional arrangements
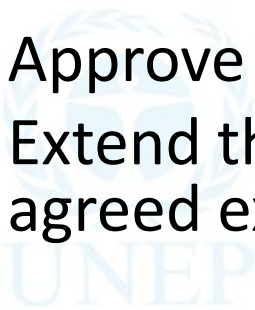
Implementing Agency role

- Financial management:
  - Review quarterly financial statements submitted by the EA
  - Certify expenditures as eligible
  - Review expenditures vs the agreed budget in the Project Cooperation Agreement with the EA
  - Request budget revisions with associated justifications
  - Review budget revision requests
  - Approve budget revisions
  - Extend the project budget life as needed based on agreed extensions
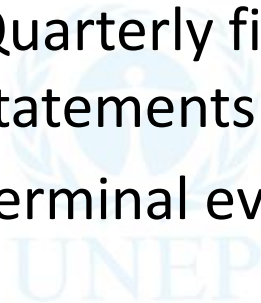
Implementing Agency role

- Statutory reporting:
  - 6 month progress report in UNEP format (June and December)
  - Annual Project Implementation Report (PIR) in GEF format (June)
  - Quarterly financial statements
  - Terminal evaluation

- Voluntary reporting
  - Work plan reporting
  - Based on achievement of milestones
  - Done on a monthly basis
  - Project management tool
  - Soon to be adopted for all new UNEP projects

Summary

- UNEP has obligations as IA set by GEF

- UNITAR is the EA

- IA role = supervision

- EA role = project management

- Quarterly financial statements need to be submitted

- 6 monthly progress report

- Annual PIR in GEF format

Thank you for your attention

For questions / clarification:

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