

# Board of Trustees

Sixty-Third Session

3-4 November 2022

UNITAR/BT/63/5

4 November 2022

Geneva, Switzerland

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## KEY CONCLUSIONS AND RECOMMENDATIONS OF THE SIXTY-THIRD SESSION OF THE BOARD OF TRUSTEES

**Item 5: UNITAR in our changed world: food security, environmental emergency and health**  
The Board took note of the observations made and requested that Management consider incorporating the suggested areas for programme growth and innovation.

**Item 6: Risk assessment report**  
The Board took note of the observations made and the 2022 risk report.

**Item 7: Programming and reporting**

**Item 7a: 2021 Results Report, 2020-2021 Programme Performance Report and key performance indicators**

The Board took note of the observations made and welcomed 2020-2021 Programme Performance Report, the 2021 Results Report and the update on the key performance indicators, as well as took note of the changes to the indicators to measure the Institute's financial performance, as proposed.

**Item 8a: Communications Strategy**

The Board took note of the observations made, welcomed the proposed Communications Strategy, requested that Management incorporate its suggestions in the strategy's final version and circulate the finalized strategy to the Board as a follow-up to the session.

**Item 8b: Celebrating 60 Years of UNITAR**

The Board took note of the observations made and requested Management to incorporate its suggestions and to report to the Board on the various activities undertaken to mark the 60<sup>th</sup> anniversary of UNITAR at the Board's Sixty-Fourth Session.

**Item 9: Partnerships**

**Item 9a: Update on the European Union pillar assessment of UNITAR**

The Board took note of the Finance Committee's observations and Management's update on the European Union pillar assessment, approved the policy on electronic signatures, and requested Management to report to the Board on the implementation of the recommendations from the pillar assessment at the Board's Sixty-Fourth Session.

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**Item 9b: Due diligence requirements**

The Board took note of the Finance Committee's observations and approved the revised Policy Guidelines for Grants to Implementing Partners.

**Item 9c: Implementation of Partnership and Resource Mobilization Strategy**

The Board took note of the Finance Committee's observations and Management's report, congratulated Management on the projected growth during the present biennium, and requested Management to report to the Board on the strategy's implementation at its Sixty-Fourth Session.

**Item 10: Finance and budget****Item 10a: Audited financial statements for the year-ended 2021 and Report on the Board of Auditors**

The Board took note of the Finance Committee's observations and the audited financial statements for the year-ended 31 December 2021 and the Report of the Board of Auditors.

**Item 10b: Report on the application of the cost recovery approach and update on the General Fund**

The Board took note of the Finance Committee's observations and Management's report on the application of the cost recovery approach and update on the General Fund.

**Item 10c: Report of the Advisory Committee on Administrative and Budgetary Questions**

The Board took note of the Report of the Advisory Committee on Administrative and Budgetary Questions.

**Item 10d: Proposed revision to the programme budget for the biennium 2022-2023**

The Board took note of the Finance Committee's observations and adopted the revision to the programme budget for the biennium 2022-2023, as proposed, including the proposed changes to The Defeat-NCD Partnership and the incorporation of the Division for NCDs, Digital Health and Capacity Building, as reflected in the note circulated to the Board.

**Item 10e : Strategic business continuity funds**

The Board took note of the Finance Committee's observations and established the requested innovation and business continuity fund and the legal liability fund, as well as approved the proposed use of the operational reserve of the General Fund to support programming in accordance with Article VIII paragraph 8a of the UNITAR Statute, subject to the operational reserves being used to respond to needs of countries in special situations (Africa, LDCs, LLDCs, SIDS and countries in or emerging from conflict) up to a maximum of one month of operational reserves per biennium.

**Item 10f: Update on use of the revolving fund from the General Fund**

The Board took note of the Finance Committee's observations and Management's update on the use of the revolving fund from the General Fund.

**Item 10g : Update on the Strategic Framework Fund**

The Board took note of the Finance Committee's observations and Management's update on the Strategic Framework Fund, and agreed to rebrand the Fund as the Leave No One Behind (LNOB) Fund.

#### **Item 10h: UNITAR Investment Management and Returns Strategy**

The Board took note of the update on the UNITAR Investment Management and Returns Strategy.

#### **Item 10i: Supplementary funding plan for the unfunded UNITAR ASHI liabilities**

The Board took note of the update on the supplementary funding plan for the unfunded UNITAR ASHI liabilities.

#### **Item 10j: Migration to QUANTUM – the new Oracle cloud-based enterprise resource planning system**

The Board took note of the Finance Committee's observations and requested Management to update the Board on the completion of the migration to QUANTUM at its Sixty-Fourth Session.

#### **Item 10k: Delegation of authority for financial administration and procurement**

The Board took note of the Finance Committee's observations and Management's update on delegation of authority for procurement.

#### **Item 11: Elections**

##### **Item 11a: Elections to the Finance Committee**

The Board elected Ambassador Mathu Joyini and Professor Akiko Yuge to the Finance Committee.

##### **Item 11b: Elections of the Vice-Chair of the Board**

The Board elected Patricia Phillips as the Vice-Chair of the Board.

#### **Item 12: Dates of the Sixty-Fourth Session of the Board and adoption of the Sixty-Third Session's conclusion and recommendations**

The Board set the dates of the Sixty-Fourth Session for 16-17 November 2023, adopted the key decisions and recommendations of the Sixty-Third Session, and agreed to adopt the report of the conclusions and recommendations of its Sixty-Third Session as a follow-up to the session, as has been done in recent practice

#### **Item 13: Any other business**

The Board amended its rules of procedure to include a new rule under Chapter III – Members and Observers:

**Rule 14bis:** In carrying out their duties, Members of the Board serve in their individual capacity. They shall not act as representatives of their employers or other entities with which they may be affiliated. Members of the Board shall not enter into contractual arrangements with UNITAR or receive remuneration for services rendered to UNITAR in conjunction with all assignments that they may undertake. Each Member of the Board shall inform the Chair of the Board and the Executive Director as soon as any potential or actual risk of conflict of interest arises and to recuse him or herself from any decisions that may relate to such conflict of interest.