VIENNA CONVENTION
GENERAL ASSEMBLY
HIGH-LEVEL WEEK
EVENTS LEADING UP TO UNGA 77
INTERNATIONAL DAY OF PEACE – PEACE BELL CEREMONY
PREPARATIONS OF THE GENERAL ASSEMBLY
GENERAL DEBATE AND OTHER HIGH-LEVEL MEETINGS
Flow of Movement:
1. HoD is welcomed by Protocol
2. Protocol only escorts HoD to ECOSOC Chamber
3. Rest of delegation waits in GA or in area in front of GA
4. HoD is welcomed by SG, DSG and CdC
5. HoD leaves ECOSOC Chamber to North Delegates Lounge for the reception of HoDs
6. HoDs proceed to GA Hall before the start of the meeting

Legend:
HoD = Head of Delegation  SG = Secretary-General
DSG = Deputy Secretary-General  CdC = Chef de Cabinet
CoP = Chief of Protocol  PO = Protocol Officer
= Stanchions  = Escalators

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28 Bilateral Meeting Booths
GA Building Lobby (1st Fl.)
SPECIAL EVENTS
PRESENTATION OF CREDENTIALS
PRESENTATION OF CREDENTIALS OF PERMANENT REPRESENTATIVES WITH THE SECRETARY-GENERAL
SECRETARY-GENERAL’S BILATERAL MEETINGS
Holding Area

Room S-2722

Holding Room S-2723

Holding Room S-2724

Room S-2725

Room for bilateral meeting with SG S-2726/2727

Legend:
HoD = Head of Delegation
SG = Secretary-General
HG = Honor Guards
CoP = Chief of Protocol
PO = Protocol Officer
= Stanchions

*not drawn to scale

Movement flows
1. Protocol escorts HoD to holding room
2. Protocol escorts HoD from holding room to meet SG
3. HoD is greeted by SG and follows SG into S-2725 for guestbook signing and photo-op
4. CoP escorts HoD and SG to bilateral meeting room S-2726/2727
5. Protocol escorts HoD back to elevators

Action points
A. HoD signs guest book
B. HoD photo-op with SG
C. Bilateral between HoD and SG

Secretary-General's Office S-2729

Room S-2728
FLAG USAGE
PRINCIPLES WHICH CAN BE USED FOR DETERMINING ORDER OF PRECEDENCE IN GENERAL:

- Alphabetical
- By date (e.g. Presentation of Credentials, founding date of funds and programs etc.)
- Female / Male
- Guest / Host
- Member States / Observer States / Observer Organizations
- Rank / Group (e.g. Heads of State, Heads of Government, Ministers or PR, Chargé, DPR)
SIMPLE ORDER OF PRECEDENCE AMONGST UNITED NATIONS ORGANIZATIONS

- Secretary-General of the United Nations
- Deputy Secretary-General of the United Nations
- Heads of Specialized Agencies and Related Organizations ranked according to the date of entry into force of their agreement with the United Nations
- Heads of Funds and Programmes and other entities (UNDP first, the rest according to the creation of the fund or program or other entity)
- Under-Secretaries-General (starting with the Chef de Cabinet, then by order of appointment)
- Assistant Secretaries-General
- Directors
PHOTO OPPORTUNITIES
Thank you

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谢谢

Merci

Спасибо

Gracias

Protocol and Liaison Service
Department for General Assembly and Conference Management
Template for Seating Arrangement

GUEST 21

GUEST 20  GUEST 17
GUEST 16  GUEST 13
GUEST 12  GUEST 9
GUEST 8   GUEST 5
GUEST 4   GUEST 1
GUEST OF HONOUR
HOST
GUEST 2   GUEST 3
GUEST 6   GUEST 7
GUEST 10  GUEST 11
GUEST 14  GUEST 15
GUEST 18  GUEST 19

GUEST 22
DOs and DON’Ts
Conference Building
- Security Council Chamber (2nd Fl.)
- ECOSOC Chamber (2nd Fl.)
- Trusteeship Council Chamber (2nd Fl.)
- Conference Rooms (1st Basement):
  - CR 1
  - CR 10 (1st Floor)
  - CR 2
  - CR A, B, C, D
  - CR 3
  - CR 9
General Assembly Building

- General Assembly Hall (2nd Fl.)
- Conference Rooms (1st Basement):
  - CR 4 & CR 11
  - CR 5 & CR 12
  - CR 6 & CR 13
  - CR 7 & CR E
  - CR 8

Security Screening
VERIFICATION OF PRE-RECORDED MESSAGES
WREATH-LAYING CEREMONY
WREATH-LAYING CEREMONY COMMEMORATING THE 59TH ANNIVERSARY OF THE DEATH OF FORMER SECRETARY-GENERAL DAG HAMMARSJÖLD
PEACE BELL CEREMONY
75TH SESSION OF THE GENERAL ASSEMBLY: GENERAL DEBATE AND OTHER HIGH-LEVEL MEETINGS
COMMEMORATION OF THE UN 75TH ANNIVERSARY
SECRETARY-GENERAL’S “STATE OF THE PLANET” LECTURE AT COLUMBIA UNIVERSITY
Escorting VIPs

For the General Debate:
- SPOs to escort the speaker from their seat in the GA Hall to GA-200