

Evaluation Audit Trail Template

(To be completed by Project Management to show how the received comments on the draft report have (or have not) been incorporated into the evaluation report. This audit trail should be included as an annex in the evaluation report.)

To the comments received on **(February 2024)** from the “EVALUATION OF UNITAR LEARNING-RELATED EVENT CERTIFICATIONS”

The following comments were provided in track changes to the draft evaluation report; they are referenced by institution (“Author” column) and track change comment number (“#” column):

Author	#	Para No./ comment location	Comment/Feedback on the draft evaluation report	Evaluator response and actions taken
Albert Compaore	1	General comment, presentation of findings	For some of the learners, access to knowledge is much more important than to certification.	Noted. Some of these points are highlighted in the discussion for the question on application of knowledge and skills.
Shafiq Nedala	2	Reasons for incompleteness, presentation of findings	What could be the reasons behind Others scoring 7% (high) yet one would expect it to score low	Well noted. The “others” option was reviewed to see if it could be recategorized. And a footnote was added.
Brook Boyer	3	Factors affecting certification rate, presentation of findings	Before COVID would be 2019, and after would be 2022?	We consider: The year considered was 2020. Before 2020 – before COVID. After 2020 – After COVID.
Shafiq Nedala	4	General comment, presentation of findings	Too many abbreviations that I may not understand what they mean	Noted with thanks. All abbreviations are spelled out in the report the first time they appear.
Shafiq Nedala	5	General comment, presentation of findings	The other comment is as much as percentages are high but the question is are they significant?	Well noted. The differences for the participants survey have been tested for any difference and evaluation findings adjusted when needed. The proportion of events and participants registered with CoC rates equal to zero in the EMS data did not allow for testing, since hypothesis testing results might be affected by the potential skewed population of analysis.
Brook Boyer	6	Benchmarking exercise, presentation of findings	This raises in a way the question if participants attach different values to the different nomenclature of certificates. If requirements were the same, would a certificate of achievement provide more motivation than a certification of completion?	Noted. No changes made.
Brook Boyer	7	General comment, presentation of findings	Already in 2023 our CoC rates are much higher than in 2022. For MOOCs, some 5 percentage points; for non-MOOCs, some 15	Noted.

			percentage points, showing the attention that UNITAR has given to the BOA recommendation and the present evaluation!	
Shamsul Hadi Shams	8	Benchmarking exercise, presentation of findings	Certificate of achievement and or certificate of excellence would be more meaningful.	Noted.