

Logistics and Useful Information

The <u>3rd UNITAR International Research Conference (3UIRC)</u> invites global scholars, practitioners, policymakers, students, and community leaders to engage in critical dialogue and collaborative action on **3 to 4 December 2025** at the UN House, Brussels.

The 3UIRC will serve as a platform for fostering interdisciplinary collaboration, amplifying diverse voices, and bridging the gap between knowledge production and real-world action to deliver the Sustainable Development Goals.

- SDG 4 Quality Education
- . SDG 13 Climate Action
- SDG 16 Peace, Justice, and Strong Institutions
- SDG 17 Partnerships for the Goals

Venue

UNDP Brussels Representation Office - UN House Bd du Régent 37, 1000 Bruxelles, Belgium (Google Maps Link)

Rooms

Detailed room assignments will be shared a few days before the conference. This will include the Zoom links for online participation, provided per room and per day. Each session room will have its own dedicated Zoom link to ensure smooth and reliable access for virtual attendees.

To conclude room allocations and match each session with the appropriate capacity, the conference team will follow up with additional information shortly.

Participation Logistics

- Check-in begins at 8:00 AM at the reception desk. We kindly ask you to present a valid photo ID for verification. After check-in, remain in the lobby until a member of the organising team guides you to the conference area. This may take a few minutes, we appreciate your patience.
- · Wi-Fi will be available to all participants throughout the venue.
- Coffee and refreshment breaks, as well as light meals, will be provided during the event.
- Participants are responsible for arranging their own travel, health, and accident insurance.
 UNITAR cannot cover costs related to illness, accidents, or loss of personal belongings during the conference.
- Please maintain a calm and respectful atmosphere around the conference rooms during breaks. The offices opposite these rooms are actively used, and colleagues may be working or on calls.
- All participants, both in-person and online, are asked to check their email and the event platform shortly before the conference for final updates.



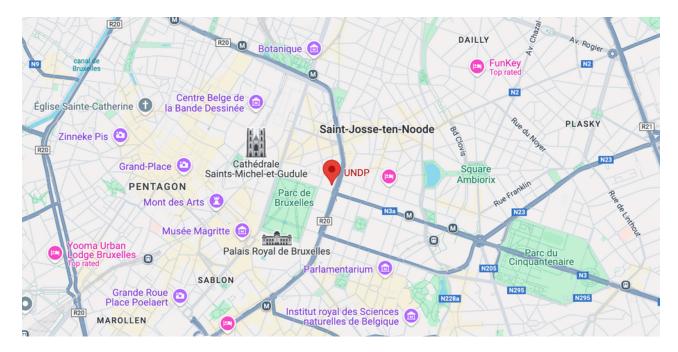
Travel Information

Arriving in Brussels

- Brussels Airport (BRU): The main international hub, located ~20 minutes by train from the city centre.
 - Options: direct train (to Brussels Central), taxi, or ride-share.
 - Facilities: restaurants, lounges, baggage services, and currency exchange.
- **Train Stations**: Brussels Midi (Zuid), Central, and Nord are well connected to major European cities via high-speed and regional trains.

Arriving at the Venue (UN House Brussels)

- From Brussels Central Station: ~15 minutes by metro or taxi.
- From Brussels Airport to the Venue (Public Transport):
 - Train: Brussels Airport–Zaventem to Brussels Central Station, then transfer to Metro lines
 1 or 5 to Kunst-Wet/Arts-Loi (~30 minutes total).
 - Metro: Kunst-Wet/Arts-Loi served by lines 1, 2, 5, and 6.
 - Bus: STIB/MIVB Bus 12 or 21 to the European District (~40 minutes).



About Brussels

Time Zone	Central European Time (CET, UTC+1)
Languages	French, Dutch, English widely spoken
Currency	Euro (€)
Electricity	230V, plug types C & E (European standard)
Weather	Cold (2–7°C) and frequent rain: Warm clothing and an umbrella are recommended
Seasonal Tip	Festive opportunity: Brussels' Christmas Markets

Local Attractions

- Grand Place: UNESCO World Heritage Site and iconic square, 15-minute walk.
- Royal Palace of Brussels: Located near Parc de Bruxelles.
- European Parliament: 10-minute drive.

Local Dining Options

- · Quick & Healthy: Le Pain Quotidien, EXKi
- Belgian Cuisine: Chez Léon, Brasserie Ommegang
- International: Multiple options within 10 minutes' walk of the venue

Accommodation Options

- Thon Hotel EU (recommended)
 - Address: 75 Rue de la Loi, 1040 Brussels
 Distance: 5–10 minutes' walk to the venue
 - Website: Thon Hotel EU
- Stanhope Hotel
 - Address: 9 Rue du Commerce, 1000 Brussels
 - Website: <u>Stanhope Hotel</u>
- Courtyard by Marriott Brussels EU
 - Address: 32 Rue Joseph II, 1000 Brussels
 - Website: <u>Courtyard by Marriott EU</u>
- The Hotel Brussels
 - Address: 38 Boulevard de Waterloo, 1000 Brussels
 - ∘ Website: <u>The Hotel</u>

Emergency Contacts

- European Emergency Services: 112
- **Police**: 101
- Fire/Ambulance: 100
- Local Area Police Station: 02 2797133
 Central Police Station: 02 2797979
- Doctors (24/24): 02 5130202 or 02 4791818
- **Dentists** (24/24): 02 4261026
- Nearest Hospital: CHU Saint-Pierre, Rue Haute 322, 1000 Brussels. (+32 2 535 31 11)
- 24/7 Pharmacy: Pharmacie Jourdan, Chaussée de Wavre 222, 1050 Brussels
- 24/7 Taxi Services: Taxis Verts (+32 2 349 49 49), Uber available

Security Guidelines

- All participants must carry their photo ID at all times.
- UN Security Clearance (ISECT) required for UN staff participants. In case of a security incident, follow the guidance of the UN House staff.

Social Media

Join the conversation online:

- · Hashtag: #3UIRC
- UNITAR LinkedIn, Twitter/X, Instagram, Facebook
- We encourage participants to share insights and experiences respectfully and professionally.

Partners

- Çağ University
- Loughborough University
- Alliance for Nursing Innovation, Education, and Advocacy (ANIEA)
- The Global College
- University of Science and Technology
- EUt+ ELaRA Research Group
- International IDEA
- ETAI Center | Khazar University
- Åbo Akademi University
- Grenoble École de Management
- Technical University of Sofia
- Instituto Nacional de Administração, I.P. (INA, I.P.)
- United Nations Development Programme (UNDP)
- Youth4Climate (Y4C)
- · Manifiesta Hecho en Colombia
- Rozviy Initiative (Розвій)

































Contacts

Online Learning and Education (preferred contact)

E-mail: <u>elearning.ptp@unitar.org</u>

Jacqueline Mukamusana (security issues within the UN House)

UN House Administrative Associate

E-mail: unhouse.administration.be@undp.org

Phone: +32 (0)2 213 81 07

Sascha Weh (UNITAR focal point at the UN House)

Chief of Division for Peace. Brussels Office

E-mail: sascha.WEH@unitar.org

Conference Organising Team

For **urgent matters** during the conference, please reach out to:

Alexandra Severino

Programme Coordinator, Online Learning and Education

E-mail: <u>alexandra.severino@unitar.org</u>

Ana Moreira

Graphic Designer, Online Learning and Education

E-mail: ana.moreira@unitar.org

Dr Jon-Hans Coetzer

Senior Programme Specialist, Online Learning and Education

E-mail: jon-hans.coetzer@unitar.org