The course will be conducted in English over a period of four weeks, each week consisting of a module focusing on a different topic. The course will be delivered via UNITAR’s e-Learning platform. This pedagogical tool will help the student meet the course’s learning objectives through a self-paced study routine supported by multimedia, optional and required readings, discussion forums, assessment quizzes, and a wealth of other information.

The course participation fee is 600 USD. Participants from Least Developed Countries (LDCs) are eligible to apply for a fellowship. Please contact the Multilateral Diplomacy Programme for more details. Registration will be closed as soon as the course is full and your place will be secured once your payment is confirmed.

Information about dates, registration and fees are available on [http://www.unitar.org/event/by/mdp](http://www.unitar.org/event/by/mdp)

Target Audience

The course targets staff of the United Nations, mid to senior-level government officers in ministries, as well as staff of other intergovernmental/nongovernmental organizations who are in charge of Protocol issues. It also targets entry-level and mid-career diplomats working in a multilateral setting. Private sector specialists and students whose work or studies are related to this subject are also encouraged to apply.

Methodology

The course will be conducted in English over a period of four weeks, each week consisting of a module focusing on a different topic. The course will be delivered via UNITAR’s e-Learning platform. This pedagogical tool will help the student meet the course’s learning objectives through a self-paced study routine supported by multimedia, optional and required readings, discussion forums, assessment quizzes, and a wealth of other information.

Registration and Course Fees

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Contact

For more information, please consult the UNITAR Multilateral Diplomacy Programme website or contact mdp-elearning@unitar.org

Background

The United Nations and its related bodies, agencies and programmes convene thousands of formal and informal, official and unofficial, meetings and conferences each year. The Secretary-General meets with Heads of States and Governments and Ministers on an ongoing basis either at Headquarters or during his travels. The Special Representatives of the Secretary-General in the field interface on a daily basis with the highest-level of Government officials and receive on an ongoing basis diplomatic representations from the international political and military sphere. Representatives within the United Nations system as well as from governments and other bodies such as international and non-governmental organizations must be able to operate in a professional manner in such a multilateral environment. The diplomat or professional working within or in cooperation with United Nations often requires an in-depth understanding of the various layers of protocol and formal rules of this Organisation as well as the multilateral system.

Course Objectives

This e-Learning course aims to provide an overview of United Nations and multilateral protocol practices to guide the protocol practitioners who operate within the Offices of the United Nations at its Headquarters as well as in its numerous field Offices throughout the world. With the help of interactive online exercises, participants will finish the course with a concrete understanding of specific protocol-related situations.

Learning Objectives

At the end of the course, participants should be able to:

▪ Identify recognized and accepted practices in international protocol;
▪ Define UN guidelines on diplomatic courtesy and order of precedence of United Nations senior officials;
▪ Organize the visits of the Secretary-General and other United Nations dignitaries according to United Nations protocol practices;
▪ List specificities of protocol and etiquette at UN headquarters and in offices in the field;
▪ Organize/participate in social occasions based on established diplomatic norms;
▪ React to commonly experienced protocol-related situations.