



Knowledge to lead

Monitoring, Evaluation and Reporting of UAE Foreign Aid

22 – 25 April 2012
Abu Dhabi, UAE

WORKSHOP AGENDA

Sunday 22 April 2012

- 9:00 Opening Session
*Remarks: H.E. Ambassador Mohammed Aljowaid, Foreign Aid Director, MOFA UAE
Dr. Elissar Sarrouh, Resident Coordinator, United Nations Mission in UAE*
- 09:30 Working Methodology and Seminar Outline
- 10:00 The history of Japan's ODA and JICA's overall operation
Speaker: Kotaro Tanaka - Director, Middle East Division, JICA
- 11:00 **Break**
- 11:30 JICA's Monitoring and Evaluation Frameworks
Speaker: Kotaro Tanaka - Director, Middle East Division, JICA
- 12:30 **Lunch**
- 13:30 Group Work I
Baseline Assessment Exercise
- 14:00 Foreign Aid as an Instrument of Development
Speaker: Alex Mejia – Head, Hiroshima Office for Asia-Pacific, UNITAR
- 15:00 **Break**
- 15:30 The Evolution of Monitoring and Evaluation
- Results-based Management, Monitoring and Evaluation and Project Cycle Management
 - M&E Roles: Complementary and Interdependence
 - Traditional v. Results-based M&E
 - Purposes and Importance of the M&E Functions
- Speaker: Brook Boyer – Manager, Monitoring and Evaluation (M&E) Section, UNITAR*
- 17:00 **End of Day**



Knowledge to lead

Monday 23 April 2012

- 9:00 **After Action Review**
Facilitator: Berin McKenzie, Specialist, UNITAR
- 09:30 **Increasing the Effectiveness of Monitoring**
- Monitoring What, When and How
 - Logical Framework Approach and Outcomes Models
 - Monitoring Criteria
 - Indicators and Performance Measures
- Speaker: Brook Boyer – Manager, M&E Section, UNITAR*
- 11:00 **Break**
- 11:30 **Increasing the Effectiveness of Evaluation**
- Norms, Standards and Criteria
 - Types of Evaluation
 - Evaluation Questions
 - Evaluation Approaches and Designs
- Speaker: Brook Boyer – Manager, M&E Section, UNITAR*
- 13:00 **Lunch**
- 14:00 **Group Work II**
Practical Exercises on Monitoring and Evaluation
- 15:30 **Break**
- 16:00 **Multilateral Diplomacy and Foreign Aid**
Speaker: Alex Mejia – Head, Hiroshima Office for Asia-Pacific, UNITAR
- 17:00 **End of Day**



Knowledge to lead

Tuesday 24 April 2012

9:00 After Action Review
Facilitator: Berin McKenzie, Specialist, UNITAR

09:30 Data and Data Collection

- Quantitative and Qualitative Data
- Primary v. Secondary Data
- Data Collection Tools/Methods

Speaker: Brook Boyer – Manager, M&E Section, UNITAR

11:00 **Break**

11:30 Communication and Reporting M&E Results

- Communicating to Targeted Audiences
- Uses of Evaluation Data
- Formats to Present Results

Speaker: Brook Boyer – Manager, M&E Section, UNITAR

13:00 **Lunch**

14:00 Efficiency in Foreign Aid

- Different Views on Efficiency: Pareto versus Kaldor-Hicks
- Optimization Efficiency versus Transformation Efficiency
- Efficiency as Rationale for Foreign Aid Decision-Making

Speaker: Alex Mejia – Head, Hiroshima Office for Asia-Pacific, UNITAR

15:00 **Break**

15:30 Developing an Organisational Needs Assessment

- Organizations as "Open Socio-Technical Systems"
- Types and Stages of Organization Needs Assessment
- Different Data Gathering Methods

Speaker: Berin McKenzie, Specialist, UNITAR

16:30 Group Work III
Exercise on Organisational Needs Assessment

17:00 **End of Day**



Knowledge to lead

Wednesday 25 April 2012

- 9:00 After Action Review
Facilitator: Berin McKenzie - UNITAR
- 09:30 Practical Exercise Outline and Small Groups Assignment
- 10:00 Identifying and Integrating Stakeholders
- Stakeholder Analysis
 - Communication Systems
 - Conflict Resolution
- Speaker: Berin McKenzie, Specialist, UNITAR*
- 11:00 **Break**
- 11:30 Action Plan Development
- SMART Methodology
 - Situation and Gap Analysis
 - Goals, Objectives, Activities and Tasks
- Speaker: Alex Mejia – Head, Hiroshima Office for Asia-Pacific, UNITAR*
- 13:00 **Lunch**
- 14:00 Group Work IV
Each group creates an Action Plan aligned with MOFA UAE realities
- 15:00 **Break**
- 15:30 Working Groups Presentations
Each group presents its Action Plan and strategies for implementation
- 16:30 Evaluation Assessment
- 17:00 Graduation Ceremony
- 17:30 **End of Seminar**